**Mentoring** Plan

Both mentor and mentee should keep a copy of this summary for future reference.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Mentee**  |  | **Mentor**  |  | **Date**  |  |
|  **Career Vision** |
|  |
|  **Long Term Goal** |
|  |
| **Short Term Goals**  |  **Action Steps**  | **Resourceso** | **Timelines**  | **Indicators of success**  |
| ***Goal 1:*** | ***In order to achieve this goal, I will:***  |  |  |  |
| ***Goal 2:***  | ***In order to achieve this goal, I will:***  |  |  |  |
| ***Goal 3:***  | ***In order to achieve this goal, I will:***  |  |  |  |